

**The Art Institute of Vancouver's Evaluating Web Resources Checklist**

Today's Date: \_\_\_\_\_

Title of Site: \_\_\_\_\_

URL (web address): \_\_\_\_\_

Author's Name (if known): \_\_\_\_\_

Date of publication or last revision: \_\_\_\_\_

Evaluate the web site based on the following criteria, placing a check mark for (Yes) or (No) for each.

<b>Authority</b>	<b>Yes</b>	<b>No</b>
1. Author/Organization is identifiable, i.e. biographical information about the author or institutional affiliation and address are offered.		
2. Sponsor/location of the site (identified by URL or web address) is appropriate to the website's material, i.e., .edu for educational or research material.		
3. Contact information for the author or producer is included in the document.		
4. Mail-to link is offered for submission of questions or comments.		
<b>Scope</b>		
5. Document includes a list of additional print and electronic sources.		
6. Links included appear relevant and appropriate to the site.		
<b>Currency</b>		
7. Document includes a publication date or "last updated" date that is current.		
8. Document includes a date of copyright/publication.		
<b>Purpose</b>		
9. Intended audience is easily identifiable.		
10. Intent of information (to inform, teach, sell, persuade, entertain or enlighten) is clearly stated or implied.		
<b>Accuracy</b>		
11. Document includes a bibliography.		
12. Author alludes to or displays knowledge of related sources, with proper attribution.		
13. Author provides both sides of the argument with no evidence of bias.		
<b>Usability</b>		
14. Site is laid out clearly and logically with well-organized subsections.		
15. Site is easy to navigate, including clearly labelled <i>Back, Home, Go To Top</i> icons/links and internal indexing links on lengthy pages.		
16. Site loads quickly and is readily accessible.		
17. Graphics and art serve a function.		
18. All links to remote sites work.		
19. Writing style is appropriate for the intended audience.		
20. Text follows basic rules of grammar, spelling and literary composition.		