

Introducing: **gettyimages**[®]

What can you do with a Getty Image?

Yes!

- ✓ Use an image in a project for a class or portfolio.
- ✓ Download a maximum of 50 images per quarter.
- ✓ Right-click on an image and “save picture as” for low resolution – you can do this to as many images as you like.
- ✓ Create a lightbox for yourself on the site to store images in.
WARNING: All lightboxes will be deleted the day after the last day of classes every quarter.
- ✓ The first time you access Getty Images you **MUST** sign the “I Promise” form which is available at the library. After we have a signed form on file you can get the login information each quarter. To do so, please visit the Library, email aivlibrary@aii.edu, or call us by phone at 778-373-8934 or 778-373-8919 (Vancouver library).

What **can't** you do with a Getty Image?

No!

- ✗ Under **NO** circumstances can you use a Getty Image you got from this site for any work where the work is going to be used outside of your class, i.e. for a client, paying or not!!! Getty Images have data imbedded in them and they do monitor student use versus use of an image that was paid for. Don't think you can manipulate this. Violation of this could have severe consequences for the school and the student caught doing this.
- ✗ **DO NOT** give the username and password you are given to anyone. Each student who receives the information **MUST** be registered with the library for Getty Images. If you are caught doing this you will be subject to disciplinary action as detailed in the Student Code of Conduct.

REMEMBER: Students, you can only download 50 images a quarter so use the Lightbox and the low resolution (right-click/save) option to determine what image you want for a project and download only those images you will use.

Your Getty Access Information

User ID: AIVGETTY

Password: _____

(please see the library if you have not yet signed your Getty contract and obtained your password)

Getting Started with **gettyimages**[®]: www.gettyimages.com

1. **Sign In:** enter your username and password.

Go to the previous version of Getty Images home

Welcome back, AIFL | Sign in | Register | My account | My lightboxes | My cart

Home | Search | Comment on the new site | Help | Contact us | International (US)

Sign in

*** Required fields**

Sign in here for full access to gettyimages.com and all our Creative, Editorial and Footage content. If you don't have a username and password yet, go ahead and register to get started.

Questions? Contact us.

Benefits of registration

- View and download non-watermarked image comps
- Purchase and download images and footage clips
- Submit image and footage research request forms

Username:

Password:

Forgot your password?

Sign in

No username and password?
Click here to register.
Questions? Contact us.

Truste
site privacy statement

2. Once you are signed in, you are ready to search using the search bar below, located on the top left-hand corner of the home page.

Images | Footage | Music | Resources

Search | More search options | Search tips

3. Clicking in the Search box, the following drop-down menu will appear. Please make sure that **Creative Images**, **Editorial Images** and **Premium Access Images Only** are selected as shown below. If you do not select this, then you will be searching for and retrieving all Getty images (ie. Images that you will have to PAY for), and not just the free subscription ones that you have access to.

Search

Creative images

- Rights-managed (RM)
- Royalty-free (RF)

Editorial images


All Editorial

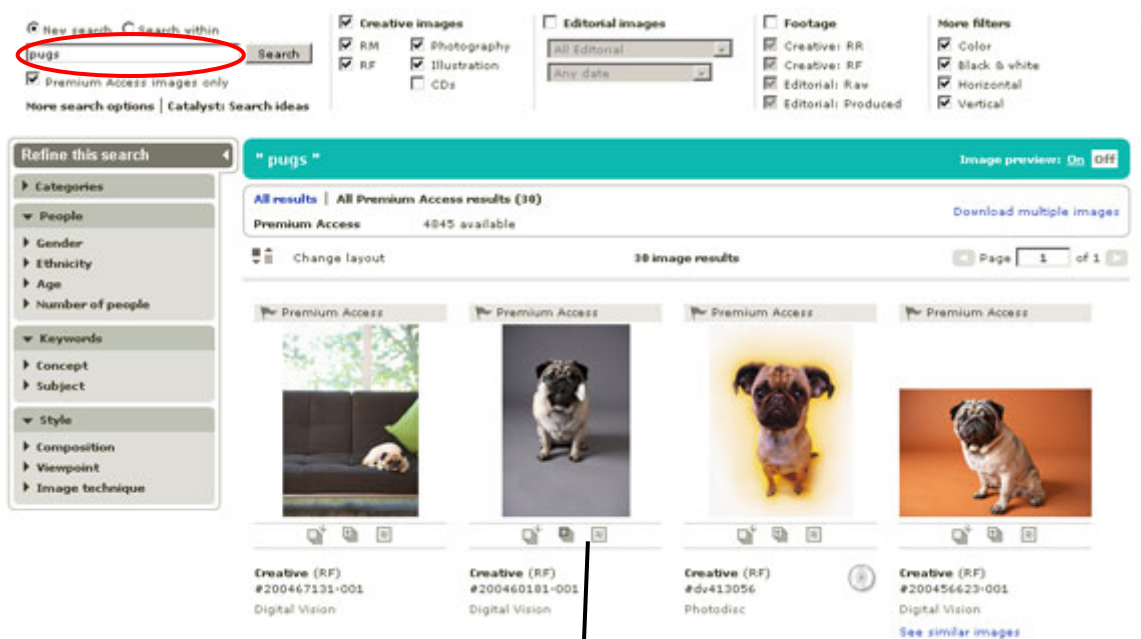
Any date


Premium Access images only


Creative footage


Editorial footage


- Type in the keyword(s) in the search box to search for images. Always make sure that the *Subscription Images Only* box has a check mark, and that the images that you want to download has a flag: 



 **Flag** – means subscribed image: OK to download

 **Subscription Download** – click this icon to download the image.

 **Save to Lightbox** – click this icon to save the image to your folder (lightbox).

 **More Images Like This** – click this icon to find similar images.

Creative (RF)
#200460181-001
Digital Vision

- Clicking on an image will open up a new window about the *Image Details*. If you click *Premium Access download*, a window may pop up with different image resolution options to download. This window may not come up if the image is not available in different resolutions.

The screenshot shows the 'Image Details' page for a black dog. The main image is a black dog against a blue background. To the right of the image are several action buttons: 'Premium Access download', 'Add to cart', 'Add to lightbox', 'Print preview image', 'Download preview image', and 'Search for more images like this'. The 'Premium Access download' and 'Add to lightbox' buttons are circled in red. An inset window titled 'Select the download size you want' is shown to the right, listing four options: 28.5 MB, 10.0 MB, 1.00 MB, and 153 KB. Below the inset window, there is a 'Download' button and a note about larger files.

Title: portrait of a black dog
 Creative image #: 57443480
 License type: Royalty-free
 Photographer: George Doyle
 Collection: Stockbyte
 Credit: George Doyle
 Max file size/dimensions/dpi: 75.0 MB / 21.26 x 13.7 in. (6377 x 4111 px) / 300dpi
 Release information: No release, but this image does not require a release. This image is available for commercial use.

- Remember:** You are limited to only 50 high-resolution downloads a quarter and **ALL DOWNLOAD OPTIONS ARE HI-RESOLUTION**. There are no restrictions on low-resolution images. To save a low resolution image, simply right click the image and “save as.” This is the only way to save and export low-res images.
- You will not download images from this *Image Details* view. Instead, once you have created a Lightbox for yourself, you will add the image to your Lightbox.

LIGHTBOXES:

On each screen that you view in Getty Images, you will find a link to “My Lightbox”. Essentially, Lightboxes are folders for which you can store and manage your images and the library recommends that you set up a Lightbox *each* quarter to help you manage your images. Lightboxes will be deleted over every break and Lightboxes using inappropriate language will be removed.

To create your Lightbox, go to *My Account* on the top right-hand corner of the page. **DO NOT TOUCH ANYTHING ELSE** in *My Account* – only *Lightboxes*.

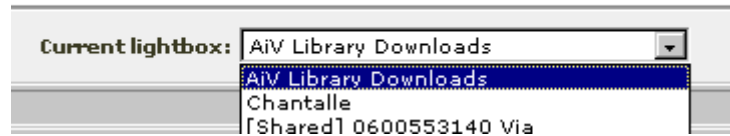
You should see the screen below. Please name your Lightbox appropriately and include your last name and program. For example, student Jane Doe in the Graphic Design Program would name her Lightbox, GDDoe.

The screenshot shows the 'My account' page. The 'My lightboxes' section is highlighted. It shows a table with the following data:

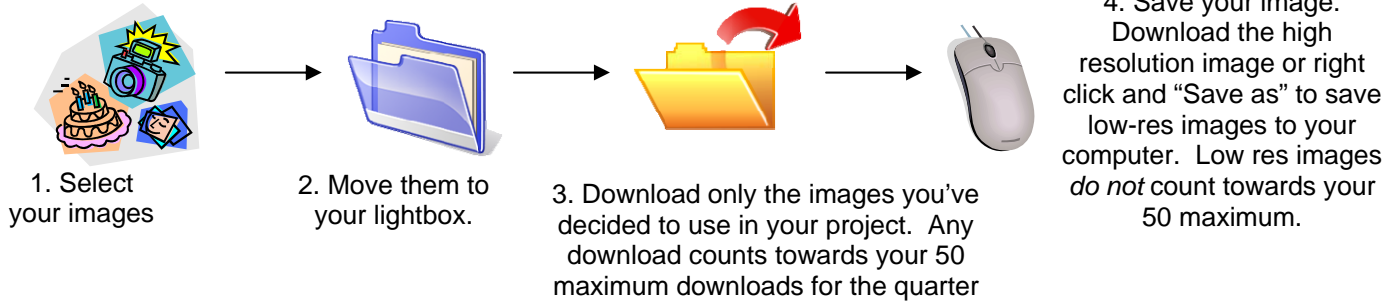
Name	Last updated	Created by	Shared
250639JaneSmith	09 Nov 2007 10:32 AM	AIFL Payne	No

Questions or comments? Contact the Art Institute of Vancouver library by phone at 778-373-8934 (Burnaby) or 778-373-8919 (Renfrew), or via email at aivlibrary.aii.edu.

When saving images, *make sure that you save your images in your Lightbox!!!* To do so, go to the very left-hand bottom of the page where you will see the drop down box, *Current Lightbox*.
Make sure that the *Current Lightbox* is set to your Lightbox folder.



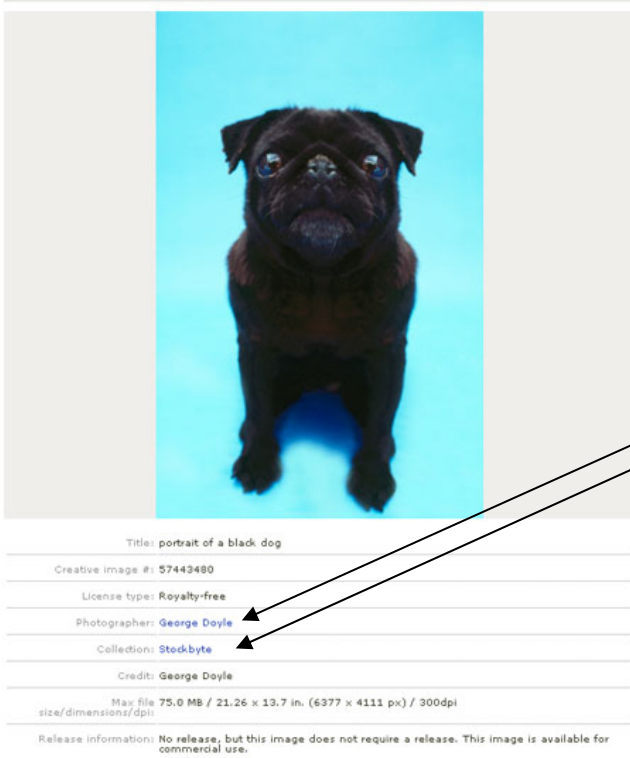
Recap of Workflow:



The Getty Images states you must cite Getty images. The following is how you would credit the image correctly:

“[Photographer’s name]/[Collection Name]/Getty Images”

gettyimages®



Title:	portrait of a black dog
Creative image #:	57443480
License type:	Royalty-free
Photographer:	George Doyle
Collection:	Stockbyte
Credit:	George Doyle
Max file size/dimensions/dpi:	75.0 MB / 21.26 x 13.7 in. (6377 x 4111 px) / 300dpi
Release information:	No release, but this image does not require a release. This image is available for commercial use.

The information you need to give credit to Getty Images is found on the **Image Details** page for each image

In your project or paper, your credit line should look similar to this:



Photography by George Doyle/Stockbyte/GettyImages

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